

Christopher A. Richards

781.254.0266

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www.ChristopherARichards.com



Objective: Seeking a challenging position in a creative design environment.

Skills: Extensive use of both Apple and PC computers.

Proficient in:

Adobe Photoshop
Adobe Illustrator

Adobe InDesign
HTML

Digital & Film Photography
Microsoft Word

Microsoft PowerPoint

Experienced in:

CSS
WordPress
Quark
Joomla

Adobe Dreamweaver
Adobe ImageReady
Adobe PageMaker
Adobe LightRoom

Adobe Flash
ActionScript Language
C++
JavaScript

FileMaker
Final Cut Pro
MediaBank
Linear Video Editing

Employment History:

Newtonville Camera, Newton, MA

Used Equipment Coordinator and Camera Sales Representative: Dec 2012 - June 2013, & Nov 2013 - Present

- Buying, assessing, pricing, and advertising 2nd hand cameras and related equipment
- Assisting customers with the purchasing of high tech cameras, lenses, and accessories

The Buzz Newspapers, Mansfield, MA

Graphic Designer: Dec 2010 - Dec 2013

- Updating website content with new editions, and maintaining WordPress blog
- Design ads, page layout, and other graphics for print and web

Jones & Bartlett Learning, Burlington, MA

Digital Products Specialist: July 2011 - April 2012

- Create, edit, convert, and distribute ebooks and other digital files
- Fulfilling internal requests by providing and editing media files for coworkers
- Updating records, archiving media, and processing invoices

BME GATEWAY, Woburn, MA

Freelance Graphic Designer: Feb 2010 - June 2010

- Designed new print material, including brochures, stickers, banners, invitations, pins, and t-shirts
- Updated old print files with new information

SYMMONS Inc., Braintree, MA

Freelance Graphic Designer: April 2008 - July 2008

- Updated print files with new graphics in conjunction with rebranding
- Created and uploaded graphics to website

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Employment History (continued)

LCI PAPER Inc., Marlborough, MA

Freelance Graphic Designer: Oct 2007 - Feb 2008

- Design new pages and maintain company's HTML/CSS and e-commerce website
- Photograph, edit, and upload images of products
- Design new product combinations
- Process orders from customers

OFF CAMPUS 101, Allston, MA

Freelance Graphic Designer: Aug 2006 - Oct 2006, & May 2007 - Sept 2007

- Page layout for advertisements
- Created maps and table of contents for magazine
- Created web banner ads

REEBOK, Canton, MA

Freelance Graphic Technician: Oct 2006 - Nov 2006

- Edited apparel design boards, applying standards of adding detail or flattening

JEKTEK Inc., Hudson, MA

Graphic Designer: May 2006 - July 2006

- Create and edit computer graphics
- Prepare graphics for screen-printing and embroidery
- Help customers and write invoices

REDCATS INC, West Bridgewater, MA

Freelance Web Graphics Technician: Jan 2006 - Feb 2006

- Re-sized and reformatted catalog images for website

Education:

CHAMPLAIN COLLEGE, Burlington, VT: Class of 2005

Bachelor of Science Degree in Multimedia and Graphic Design

College Courses in Graphics and Media:

Computer Graphics 1 & 2

Desktop Publishing

Web Page Development

Multimedia

Experience Design

Marketing

A/V Digital Editing

Designing Media for the Web

Typography

Interactive Design

History of Graphic Design

Video Comm.

Art History

Media Writing

New Media Output

Drawing 1 & 2

Interests:

Photography, Books, Films, Computer Games, Art, Cars, Sports, and Science